PUSAT PENGAJIAN SISWAZAH



**DRAFT**

UN *CENTRE FOR GRADUATE STUDIES*

**Borang Permohonan Pertukaran Mod Pendaftaran/ Pertukaran Program Pengajian/ Pertukaran Sarjana ke PhD**

***Application Form for Conversion of Mode of Registration/ Conversion of Programme/ Conversion from Master to PhD***

|  |  |  |  |  |  |  |
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| Sila pilih  *Please choose* : |  | Tukar Mod Pendaftaran / *Mode of Registration* |  | Tukar program/ *Conversion of programme* |  | Tukar Sarjana ke PhD/  *Conversion from Master to PhD* |
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**MAKLUMAT PENTING / *IMPORTANT INFORMATION***:

1. Sila pastikan borang ini telah dilengkapkan sepenuhnya sebelum diserahkan kepada Pejabat PPS / *Please make sure the form is completed before submit to PPS.*

2. Permohonan ini layak dipertimbangkan kepada pelajar yang telah menjelaskan yuran pengajian sahaja */ The applications is only eligible for students who have paid the fees.*

3. Permohonan hendaklah dikemukakan selewat-lewatnya dua (2) bulan sebelum semester baharu bermula / *Applications must be submitted not later than two (2) months from the beginning of the next semester.*

**BAHAGIAN A : UNTUK DIISI PELAJAR / *TO BE COMPLETED BY STUDENT***

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| **I. MAKLUMAT PELAJAR/ STUDENT’S INFORMATION** | |
| Nama Penuh / *Full Name*: |  |
| No. Matrik / *Matric No*.: |  |
| Semester: |  |
| Program / *Programme* : |  |
| Bidang Pengajian/ *Field of study* : |  |
| Fakulti/ *Faculty* : |  |
| Mod pengajian / *Mode of study*: | Penyelidikan Kerja Kursus |
| Mod pendaftaran / *Mode of registration*: | Sepenuh Masa Separuh Masa |

**Pengesahan/*Declaration***

Saya dengan ini mengesahkan bahawa maklumat yang diberikan adalah benar dan saya telah membayar semua yuran pengajian / *I hereby confirm that the information provided is correct and I have paid all tuition fees.*

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Tandatangan Pelajar/ *Student’s Signature*  Tarikh/ *Date*

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| **II. UNTUK PERMOHONAN PERTUKARAN MOD PENDAFTARAN/ *FOR CONVERSION OF MODE OF REGISTRATION*** |
| Sepenuh Masa ke Separuh Masa /*Full-time to Part-TIme*  Separuh Masa ke Sepenuh Masa /*Part-time to Full-TIme*  \*Pertukaran hanya boleh dibuat sekali sahaja sepanjang pengajian/ *Conversion of mode of registration is allowed only once.*  Justifikasi pertukaran mod pendaftaran/ *Reason for conversion of mode of registration:*  (Sila lampirkan dokumen sokongan berkaitan/ *Please attach relevant supporting document*) **: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **III. UNTUK PERMOHONAN PERTUKARAN PROGRAM / *FOR CONVERSION OF PROGRAMME*** |
| Program yang dimohon/ *New programme* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sila nyatakan tahap kemajuan pengajian/ Please state the progress of the study (Sila lampirkan dokumen sokongan berkaitan/ *Please attach relevant supporting document*) **:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Justifikasi pertukaran program/ *Reason for conversion of programme* (Sila lampirkan dokumen sokongan berkaitan/ *Please attach relevant supporting document*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IV. UNTUK PERMOHONAN PERTUKARAN PROGRAM SARJANA KE DOKTOR FALSAFAH / *FOR CONVERSION FROM MASTER TO PHD PROGRAMME*** |
| Pelajar adalah diwajibkan untuk mengisi senarai semak di bawah ini / *Students are compulsory to fill the checklist below*:   |  |  |  | | --- | --- | --- | | **Keperluan / *Requirements*** | **Sila tanda (/)**  ***Please tick* (/)** | **Catatan/ *Remarks***  *(*Untuk kegunaan pejabat*/ For office use)* | | Masih dalam tempoh setahun dari tarikh pendaftaran Sarjana  *Within one (1) year after the Master’s degree registration* |  |  | | Hasil penulisan yang telah diterbitkan atau yang telah diterima untuk jurnal terindeks atau setara (cth : bab dalam buku) berdasarkan kajian dijalankan semasa tempoh pengajian. (Sila lampirkan bukti)  *Published or show proof of acceptance of two (2) article in an indexed journal or its equivalent (e.g. book chapter) based on research done during candidacy.*(*Please attach proof*) |  |  | | Proposal Penyelidikan terperinci yang mencapai skop Doktor Falsafah. (Sila lampirkan bukti)  Submit an extended research proposal that meets the scope of a Doctoral degree. (*Please attach proof*) |  |  | |

**BAHAGIAN B : UNTUK DIISI OLEH PENYELIA/ *TO BE COMPLETED BY THE SUPERVISOR***

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|  |  | Disokong / *Agree* |  | Tidak Disokong / *Disagree* |

Ulasan/*Remarks* :

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Tandatangan dan cap rasmi Penyelia Tarikh / *Date*

*Signature and Official Stamp Supervisor*

**BAHAGIAN C : UNTUK DIISI OLEH FAKULTI / *TO BE COMPLETED BY THE FACULTY***

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|  |  | Disokong/ *Agree* |  | Tidak Disokong/ *Disagree* |

Ulasan/ *Remarks* :

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Tandatangan dan Cap Rasmi Tarikh / *Date*

Dekan/Timb. Dekan/Ketua Jabatan

*Signature and Official Stamp*

*Dean/ Deputy Dean/ Head of Department*

**BAHAGIAN D : UNTUK DIISI PUSAT PENGAJIAN SISWAZAH / *TO BE COMPLETED BY CGS***

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|  |  | Diterima/ *Accepted* |  | Ditolak / *Rejected* |

Ulasan/*Remarks* :

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Tandatangan dan Cap Rasmi Tarikh / *Date*

Dekan Pusat Pengajian Siswazah

*Signature and Official Stamp*

*Dean of CGS*