



## CURRICULUM VITAE

<b>I. PERSONAL PARTICULARS</b>			
<b>Name</b>	<b>HANIM BINTI MOHAMAD ISMAIL</b>		
<b>Current Position</b>	<b>LANGUAGE TEACHER / GURU BAHASA (DG41)</b>		
<b>Faculty / Department</b>	<b>LANGUAGE CENTRE / PUSAT BAHASA</b>		
<b>II. ACADEMIC AND PROFESSIONAL QUALIFICATIONS</b>			
(Please list all academic qualifications, from your first degree, in chronological order)			
Year	Degree	Discipline	University
2007	BACHELOR OF HUMAN SCIENCES	ENGLISH LANGUAGE & LITERATURE	INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA (IIUM)
<b>III. WORK EXPERIENCE</b> (Please list your relevant experience in chronological order)			
Year	Position	Field of Work	Place of Work
2014	LANGUAGE TEACHER (DG41)	EDUCATION	NATIONAL DEFENCE UNIVERSITY MALAYSIA, SG. BESI
2011	GRADUATE EDUCATION OFFICER (GEO)	EDUCATION	INTERNATIONAL ISLAMIC COLLEGE, SELAYANG
2011	JUNIOR EXECUTIVE	HAULAGE & LOGISTICS	SWIFT LOGISTICS, PELABUHAN KLANG.

## 1.0 TEACHING AND SUPERVISION

### 1.1 Undergraduate Courses

(Please list in chronological order and state : course title, semester and year)

No	Course Title	Semester	Year
1.	FOUNDATION ENGLISH (FEL0513)	1, 2014/2015	2014
2.	ENGLISH FOR ACADEMIC WRITING (LEL1012)	1, 2014/2015 2, 2014/2015	2014 2015
3.	ENGLISH FOR ORAL COMMUNICATION (LEL1022)	1, 2014/2015 2, 2014/2015	2014 2015
4.	BASIC GRAMMAR & VOCABULARY (LEL1002)	1, 2014/2015	2014

## 2.0 ACADEMIC RECOGNITION AND LEADERSHIP, CONSULTANCY, SERVICE TO THE UNIVERSITY AND SERVICE TO THE COMMUNITY

### (a) Service to the University

Service to the university such as Vice Chancellor/Deputy Vice Chancellor/Dean/Director, Deputy Dean/Deputy Director/Unit Coordinator/Hostel Warden, Programme Chairperson/ Assistant Warden/Fellow. Representing University in Sports and Other Non-Academic Activities. Professional/Academic Association (Committee Member).

(Please list in chronological order and state: position/membership, committee and duration)

No	Position/Membership	Committee	Duration
1.	KETUA PENYIASAT	AHLI JAWATANKUASA PENYIASAT ASET ALIH UNIVERSITI	30/6/14 – 30/9/14
2.	AHLI JAWATANKUASA	MAKAN MALAM GRADUAN KE-5 UPNM	23/9/14 – 29/11/14
3.	AHLI JAWATANKUASA	ENGLISH LANGUAGE CAMP (PB), KEM KONGKOI	31/10/14 – 2/11/14
3.	SETIAUSAHA	ISO (PUSAT BAHASA)	21/7/14 - KINI
4.	AHLI JAWATANKUASA	PENTERJEMAHAN & PENYUNTINGAN (PUSAT BAHASA)	21/7/14 - KINI
5.	AHLI JAWATANKUASA	PENERBITAN (PUSAT BAHASA)	21/7/14 - KINI
6.	AHLI JAWATANKUASA	KELAB KAKITANGAN (PUSAT BAHASA)	21/7/14 - KINI
7.	AHLI JAWATANKUASA	AUDIT AUTONOMI (PUSAT BAHASA)	09/3/15 - KINI