



## CURRICULUM VITAE

<b>I. PERSONAL PARTICULARS</b>			
<b>Name</b>	<b>SURINDER KAUR A/P SATWANT SINGH</b>		
<b>Current Position Faculty / Department</b>	<b>LANGUAGE TEACHER , LANGUAGE CENTRE NDUM</b>		
<b>II. ACADEMIC AND PROFESSIONAL QUALIFICATIONS</b>			
(Please list all academic qualifications, from your first degree, in chronological order)			
Year	Degree	Discipline	University
2011	Bachelor of Education (B.Ed TESOL)	Social Science & Humanities	Macquarie University, Sydney Australia.
2014	Masters in Teaching English As a Second Language (MA TESOL)	Masters in TESOL (Applied Linguistics); Native & Non-Native Communication	University of Nottingham, Malaysia.
<b>III. TITLES OF POSTGRADUATE THESES WRITTEN</b>			
No.	TITLES OF POSTGRADUATE THESES		
1.	A Study on the Communicative Challenges between Native and Non-Native Speakers of English and their Strategies towards Achieving Effective Communication.		
<b>IV. WORK EXPERIENCE</b> (Please list your relevant experience in chronological order)			
Year	Position	Field of Work	Place of Work
1.	Normanhurst High, Boys School, Sydney Australia.	Teaching Assistant	Sydney, Australia
2.	Secondary School Teacher, Ministry of Education, Malaysia	English Language Teacher	Johor Bahru, Malaysia
3.	Language Tutor (preparation for IELTS & Cambridge English	ELS Language training	Petaling Jaya,

	Entrance Test) preparations	Centre.	Selangor
4.	English Language Teacher /Instructor (at present)	English Language subjects	National Defence University Malaysia

## 1.0 TEACHING AND SUPERVISION

### 1.1 Undergraduate Courses

(Please list in chronological order and state : course title, semester and year)

No	Course Title	Semester	Year
1.	English for Academic Writing (LEL 1012)	I & II	2011-2015
2.	English for Oral Communication (LEL 1022)	I & II	2011-2015
3.	Basic Grammar & Vocabulary (LEL 1002)	I & II	2011-2015

### 1.2 Supervision (Coursework and Project)

(Please list in chronological order and state: name of student, year, project title and status)

No	Name of Student	Project Title	Year	Status
				<ul style="list-style-type: none"> <li>• Completed</li> <li>• Submitted</li> <li>• In Progress</li> </ul>
1.	Ashwinder Kaur	<i>Sports Injuries among Military Cadets at NDUM , as Co-supervisor.</i>	2014	Completed for Final Year MBBS program at Royal College of medicine Perak.

## 2.0 RESEARCH AND PUBLICATION

### 2.1 Research Projects

(Please list in chronological order and state: title, list of researchers, grant/year, source/amount, date/duration and status) (Please bold your name)

No	Title	List of Rresearchers	Grant Year	Source Amount	Status
		<ul style="list-style-type: none"> <li>• Principal</li> <li>• Members</li> </ul>			<ul style="list-style-type: none"> <li>• Completed</li> <li>• In Progress</li> </ul>
1.	Readiness for E-Learning Among Language Instructors at NDUM	Member	2014-2015	RM6000	In-Progress

### 2.2 Publications

#### 2.2.1 Invited/Keynote Papers/Presentation

(Please list in chronological order and state: authors, year, title, publisher/journal/conference, volume and number of pages (Please bold your name)

No	Authors, year, title, publisher/journal/conference, volume and number of pages (Please bold your name)	Level <ul style="list-style-type: none"> <li>• International</li> <li>• National</li> <li>• University</li> </ul>
1.	<b>Surinder Kaur</b> , <i>The Use of Online Message Boards or Forums in The Teaching of Literature in Malaysian Schools</i> , presented at the International Languages Teacher Training Institute Malaysia (IPBA), 2011.	International Languages Teacher Training Institute.
2.	<b>Surinder Kaur &amp; Afifah Quraishah</b> . <i>Code-Switching Among Military Cadet Officers</i> , presented at <i>Language for Specific Purposes Seminar</i> , Swiss Garden Hotel. Published by Elsevier Journal, 2012.	Swiss Garden Hotel, Kuala Lumpur.
3.	<b>Surinder Kaur</b> , <i>The Evaluation of MUET Coursebook used by Military Cadet Officers</i> , presented at 5 <sup>th</sup> ILLC, 2013 Seminar by University Sains Malaysia, Penang.	Penang, Malaysia.
4.	<b>Surinder Kaur</b> , <i>E-Learning readiness among UPNM students</i> , presented at iCLS, 2014 and included in the proceedings for UNIMAS, Kuching, Sarawak.	Kuching Sarawak.

### 2.2.2 Book/Chapter in Book:

(Please list in chronological order and state: authors, year, title, publisher/journal/conference, volume and number of pages (Please bold your name))

No	Authors, year, title, publisher/journal/conference, volume and number of pages (Please bold your name)	Level <ul style="list-style-type: none"> <li>• International</li> <li>• National</li> <li>• University</li> </ul>
1.	<b>Surinder Kaur</b> , Afifah Quraishah & Ahmad Fahimi B.Amir. Basic Communication Skills Module, National Defence University Publication, 2014.	University
2.	<b>Surinder Kaur</b> , et all. English for Academic Writing. 2 <sup>nd</sup> Ed. NDUM Publications.	University

### 2.2.3 Journal Article

(Please list in chronological order and state: authors, year, title, publisher/journal/conference, volume and number of pages (Please bold your name))

No	Authors, year, title, publisher/journal/conference, volume and number of pages (Please bold your name)	Level <ul style="list-style-type: none"> <li>• International</li> <li>• National</li> <li>• University</li> </ul>
1.	<b>Surinder Kaur &amp; Afifah Quraishah</b> . <i>Code-Switching Among Military Cadet Officers</i> , presented at <i>Language for Specific Purposes Seminar</i> , Swiss Garden Hotel. Published by Elsevier Journal, 2012. Vol.66:64-75. Procedia; Social & Behavioral Sciences.	International Publication.
2.	<b>Surinder Kaur</b> . A Study on the Motivational Level of Military Cadets in Learning English Using the Communicative Language Teaching Approach. <i>NDUM Zulfakar In-house Publication</i> , 2015.	University Publication.

### 2.2.4 Proceedings Articles:

(Please list in chronological order and state: authors, year, title, publisher/journal/conference, volume and number of pages (Please bold your name))

No	Authors, year, title, publisher/journal/conference, volume and number	Level
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	of pages (Please bold your name)	<ul style="list-style-type: none"> <li>• International</li> <li>• National</li> <li>• University</li> </ul>
1.	<b>Surinder Kaur &amp; Afifah Quraishah. The Evaluation of MUET Coursebook used by Military Cadet Officers</b> , presented at 5 <sup>th</sup> ILLC 2013 Seminar by University Sains Malaysia, Penang.	International
2.	<b>Surinder Kaur et.all. E-Learning readiness among UPNM students</b> , presented at iCLS 2014 and included in the proceedings for UNIMAS, Kuching, Sarawak.	International

### 3.0 ACADEMIC RECOGNITION AND LEADERSHIP, CONSULTANCY, SERVICE TO THE UNIVERSITY AND SERVICE TO THE COMMUNITY

#### (a) Service to the University

Service to the university such as Vice Chancellor/Deputy Vice Chancellor/Dean/Director, Deputy Dean/Deputy Director/Unit Coordinator/Hostel Warden, Programme Chairperson/ Assistant Warden/Fellow. Representing University in Sports and Other Non-Academic Activities. Professional/Academic Association (Committee Member).

(Please list in chronological order and state: position/membership, committee and duration)

No	Position/Membership	Committee	Duration
1.	MELTA Association	Member	3 years (2013-2016)
2.	PERWIRA toastmasters	Member	Active since 2014
3.	Coordinator for English for Academic Writing & English for Oral Communication, NDUM	Course coordinator	Sem I & II (2014-2015)

#### (b) Service to the community

(Please list in chronological order and state: level of involvement, activity, organiser, venue, date/ year/ duration)

No	Level of involvement	Activity	Organiser	Venue	Date/Year/Duration
1.	Kajang Sikhs Association	Organizing activities for Sikh Youths	United Sikhs Kajang.	Kajang, Selangor	2013- present