

Q1. What do students need to bring during examination?

All students will need to bring along their course registration slip together with their metrics card or/and identity card into the examination hall. The identity card, registration slip and metrics card will have to be placed on the examination table to be inspected by the Invigilator. Students will not be allowed to sit for the examination if they fail to provide all these.

Q2. Are notes allowed to be brought in into the examination hall?

Students are not allowed to bring in or out of the examination hall any book, paper, photograph, notes, any tool that has writing notes on it, programmable calculator or any other tool except those which have been given permission by the Invigilator. Students are also not allowed to receive any paper, book, document, photograph, notes, any tool that has writing notes on it, programmable calculator or any other tool from others during their presence in the examination hall.

Q3. What are the actions taken towards students who break the examination rules?

If students are found to break any of these rules, they will be taken into trial and if proven guilty, the punishments to be conducted are as follows:

- To give zero (0) mark for the final examination for the related course or to give zero (0) mark for overall examination course results for the related course. (Including course work)
- To suspend the student's studies for a certain period deemed necessary by the Senate.
- To terminate the related overall semester examination results.
- To terminate the overall examination results and end studies.

Q4. How long is the duration for adding and dropping courses?

The process of adding courses is done within the duration of two (2) weeks after the date of course registration; where as the duration for dropping courses is six (6) weeks after the course registration date.

Q5. When is the course registration slip issued?

The course registration slip will be issued within two (2) weeks after the registration.

Q6. Is there a penalty imposed if the adding and dropping process is done after the end of the fixed duration?

Yes, a penalty of RM50 will be imposed to students if the adding and dropping process is done after the end of the fixed duration.

