CENTRE FOR GRADUATE STUDIES

**PPS - 01**

UNIVERSITI PERTAHANAN NASIONAL MALAYSIA

*Duty, Honour, Integrity*

**APPLICATION CHECKLIST (For office use only)**

**Applicant’s Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- |
| **No.** | **Documents Required** | **Tick (√)** |
| 1 | Completed and signed application form (2 copies). |  |
| 2 | Two (2) copies of passport-sized colour photographs. |  |
| 3 | Certified copies of degree/equivalent qualifications, full academic transcripts, and professional certificates in Bahasa Malaysia or English. (2 copies) |  |
| 4 | Certified copies of TOEFL/IELTS/refer to page xx. (2 copies) **(For International Students only)** |  |
| 5 | Latest three (3) months bank statement or evidence of financial support. **(For Local Students only)** |  |
| 6 | Two (2) copies of research proposal. **(Format based on Guidelines for Writing a Research Proposal) For research programme only** |  |
| 7 | Financial Guarantee **(For International Students only)*** Letter of undertaking for Scholarship/training award/study loan/financial affidavit
 |  |
| 8 | Two (2) copies of international passport (front page only). **(For International Students only)** |  |
| 9 | Any other relevant documents. * Please state:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |  |

**CONFIRMATION OF RECEIPT OF APPLICATION FORM**

We hereby confirm that the Centre for Graduate Studies, Universiti Pertahanan Nasional Malaysia has received your application form and we have begun processing your application.

|  |  |
| --- | --- |
| Received by:Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Officer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Official Stamp: |

**PPS - 01**

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**APPLICATION FORM FOR GRADUATES STUDIES**

**IN UPNM**

* ***Please submit the application in 2 copies.***

 PHOTO

1. **PERSONAL DETAILS**

|  |  |  |
| --- | --- | --- |
| **1** | **Name (as in International** **Passport or Identification Card)**  |  |
| **2** | **International Passport No. / IC No.** |  |
| **3** | **Date of Birth**  |  |
| **4** | **Gender**  |  |
| **5** | **Marital Status**  |  |
| **6** | **Religion**  |  |
| **7** | **Disability (if any)** |  |
| **8** | **Nationality/Citizenship** |  |
| **9** | **Home Address**  |  |
| **9** | **Correspondence Address (if different from Home Address)** |  |
| **10** | **Country of Origin** |  |
| **11** | **Contact Number (Home)** |  |
| **(Mobile)** |  |
| **(Fax)** |  |
| **12** | **E-mail**  |  |

1. **DETAILS OF CANDIDATURE / PROGRAMME APPLIED**

 **Level of study Mode of Programme Mode of study**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Master |  |  | Research |  |  | Full time |
|  | PhD |  |  | Coursework |  |  | Part time |

 1. **RESEARCH PROGRAMME** (For Research Programme only**)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Faculty** | **NEC Code** | **Please tick (/)** | **Faculty** | **NEC Code** | **Please tick (/)** |
| **Faculty of Defence Science and Technology (FSTP)** | 481 |  | **Faculty of Engineering (FKJ)****Faculty of Defence Studies and Management (FPPP)** | 520 |  |
| 830 |  | **Faculty of Defence Studies & Management (FPPP)** | 340 |  |
| 540 |  | 310 |  |
| 440 |  | **Language Center (PB)** | 140 |  |
| 420 |  | **Academy of Defence Fitness (AKP)** | 810 |  |
| 461 |  |  |  |  |
| 462 |  |  |  |  |

\**Please refer to Attachment 1 for the list of NEC Code and Field of Study*

 Field of study : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\**Please refer to Attachment 1 for the list of NEC Code and Field of Study*

 Proposed Supervisor (*if any*):

1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Research Title (*Please attach a research proposal*):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **2. COURSEWORK PROGRAMME** (For Coursework Programme only)

|  |  |  |  |
| --- | --- | --- | --- |
| **Faculty** | **NEC Code** | **Programme** | **Please tick (/)** |
| **Faculty of Engineering (FKJ)** | 520 | Master of Mechanical Engineering |  |
| 520 | Master of Science in Engineering (Aeronautics) |  |
| **Faculty of Defence Studies and Management (FPPP)** | 340 | Master of Business Administration (Supply Chain and Logistics) |  |
| 340 | Master of Business Management (Defence and Security) |  |

**C. ACADEMIC QUALIFICATIONS**

1. Details of Degree / Diploma obtained from University / College / other tertiary institutions

*\*Please attach degree/ diploma and academic transcript certified copies.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of****Institutions** | **Year of****Entry** | **Year of****Graduation** | **Qualifications obtained** | **Achivement****(CGPA/Result/****Score)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Proficiency in English Language. **(For International Student Only)**

(*Minimum score TOEFL : Paper based - 550 , Internet based - 80 , computer based – 213)* (*Minimum score IELTS : Level 5.5*)

 *\*Please attach certified copies of relevant certificates.*

|  |  |  |
| --- | --- | --- |
| **Name of Examination / Test**  | **Band / Score** | **Year Passed** |
| **TOEFL** Paper based Internet basedComputer based |  |  |
| **IELTS** |  |  |
| **OTHERS** |  |

1. Other professional qualifications (if any). Please attach certified copies of the relevant certificates.

|  |  |  |
| --- | --- | --- |
| **Qualifications** | **Year Awarded** | **Name of Institution** |
|  |  |  |
|  |  |  |

**D. WORKING EXPERIENCES (if any)**

|  |  |  |
| --- | --- | --- |
| **Date**  | **Position** | **Employer** |
| **From (Year)** | **To** **(Year)** |
|  |  |  |  |
|  |  |  |  |
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**E. RELEVANT RESEARCH EXPERIENCES (if any)**

|  |  |  |
| --- | --- | --- |
| **Fields of Research** | **Year of****Research** | **Name of and Location of Research Institution** |
|  |  |  |
|  |  |  |
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**F. PUBLICATIONS (if any)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title of****Publication** | **Author(s)** | **Year of****Publication** | **Name and location of****the Publisher** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**G. FINANCIAL SUPPORT**

I am Self-Financing. *\*Please provide financial evidence.*

I am sponsored by my employer / government of my country *\*Please provide sponsorship evidence.*

Study loan fund (Please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If others, please specify : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**H. REFEREES**

|  |  |
| --- | --- |
| **1st Referee** | **2nd Referee** |
| Name :  | Name :  |
| Position :  | Position :  |
| Organization :  | Organization :  |
| Address :  | Address :  |
| Telephone Number :  | Telephone Number :  |
| E-mail Address :  | E-mail Address :  |

**I. NEXT OF KIN**

|  |  |
| --- | --- |
| **1st Next of kin** | **2nd Next of kin** |
| Name :  | Name :  |
| Address :  | Address :  |
| Telephone Number :  | Telephone Number :  |
| E-mail Address :  | E-mail Address :  |

**J. APPLICANTS DECLARATION**

**(For local applicants)**

|  |
| --- |
| i. I declare that all the information stated in this application form is true and correct. ii. I understand that at any time the information or part thereof stated in this declaration is found contrary of facts, the University has the authority to disqualify or, if I am already admitted, to terminate my candidature.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Applicant Date  |

**(For international applicants)**

|  |
| --- |
| i. I declare that all the information stated in this application form is true and correct. ii. I understand that at any time the information or part thereof stated in this declaration is found contrary of facts, the University has the authority to disqualify or, if I am already admitted, to terminate my candidature.iii. I understand that as a non-citizen in Malaysia, I will require a Work Permit from appropriate Malaysian authorities in order to be engaged in any form of employment in Malaysia. I also understand that such work permit is not issued to non-citizen who are under Student Visa/Pass. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Applicant Date  |

**Update : 26/02/2020**

**PUSAT PENGAJIAN SISWAZAH**

***CENTRE FOR GRADUATE STUDIES***

**GARIS PANDUAN PENYEDIAAN CADANGAN PENYELIDIKAN**

**(*GUIDELINES FOR WRITING A RESEARCH PROPOSAL*)**

Permohonan untuk Program Sarjana dan Doktor Falsafah (secara penyelidikan).

*Application for Master’s and Doctoral Programmes (by Research).*

A. Cadangan Penyelidikan tuan/puan hendaklah mengandungi perkara-perkara berikut dan ditulis dalam Bahasa Inggeris / Bahasa Melayu.

 *Your Research Proposal must be written in English / Bahasa Melayu. It should consist of the following:*

* 1. *Title of Research*
	2. *Background of the research*
	3. *Problem Statement / Thesis Statement*
	4. *Aims and Objectives of the research*
	5. *Research Methodology / Research Design*
	6. *Expected significant contribution to new knowledge and applied value of outcome of research*
	7. *References*

B. Kertas cadangan tersebut hendaklah ditaip atas kertas bersaiz A4 dan tidak melebihi had maksima 10 mukasurat.

 *Your research proposal must be typed on A4 size paper. The whole proposal should not exceed 10 pages.*

**Attachment 1**

**Faculty of Defence Science and Technology (FSTP)**

|  |  |  |  |
| --- | --- | --- | --- |
| **NEC CODE** | **FIELD OF STUDY** | **NEC CODE** | **FIELD OF STUDY** |
| 481 (Computer science) | * Computer Science
 | 440 (Physical science) | * Physics
* Chemistry

Earth science |
| 540 (Manufacturing and processing) | * Food processing
* Applied science
* Maritime technology
 | 462 (Statistics) | * Statistics
 |
| 860 (Security services) | * Security services
* Military and defence
 | 461 (Mathematics) | * Mathematics
 |
| 421 (Biology and biochemistry) | * Biology and biochemistry
 |  |  |

**Faculty of Engineering (FKJ)**

|  |  |
| --- | --- |
| **NEC CODE** | **FIELD OF STUDY** |
| 520 (Engineering and engineering trades) | **Electrical and Electronic Engineering*** Antenna Engineering
* High Voltage Engineering
* IC Design
* Material Engineering
* Sensor, Processor & Controller
* Artificial Intelligent & Network Engineering
* Optics Engineering
* Power Transmission
* Radar & Satellite Navigation Engineering
* Renewable Energy Engineering
* Signal Processing
* Software Development
* Wave and Propagation
* Electrical and Electronic Engineering Technology
 | **Mechanical Engineering*** Advanced & Smart Materials
* Combustion & Fuel
* FEA & CFD
* Aerospace & Aeronautic Engineering
* HVAC & Thermal Systems
* Engineering & Defence technology
* Ergonomics & Human factors engineering
* Turbomachinery & Turbocharger
* Impact & Structural mechanics
* Materials engineering & Nanotechnology
* Additive & Advanced Manufacturing
* Mechatronics
* Sustainable and Renewable Energy Engineering
* Engineering dynamics and acoustics
* Structural integrity & durability
* Automotive Engineering
* Weapon System and Platform
* Instrumentation and Control Engineering
 |
| **Civil Engineering*** Engineering, Engineering Technology & Defence structures / materials
* Geotechnical engineering
* Water engineering, waste water and environmental engineering
* Highway and transportation
 | * Project Management
* Geospatial and GIS
* Disaster, safety and emergency management
* CBRNe
* Green Technology & Sustainable Development
 |

**Faculty of Defence Studies and Management (FPPP)**

|  |  |  |
| --- | --- | --- |
| **NEC CODE** | 310 (Social and behavioural science) | 340 (Business and administration) |
| **FIELD OF STUDY** | * Psychology Counselling
* Criminology
* Demography/ Population Study
* Ethnology
	+ Ethnicity Ethnography
* Sociology
* Women Studies
* Civics
	+ Military & Society
* Human Rights
* International Relation
	+ Strategic & International Relations
	+ East Asian Regional Security
	+ International Humanitarian Law
	+ International Relations
	+ International Security
* Peace & Conflict Studies
	+ War & Conflict
* Political History
* Political Science
	+ Foreign & Defence Security
	+ Malaysian Defence & Security Policy
	+ Strategic Thought
* Politics
* Applied Economics
* Defence Economy
* Financial Economics
* International Economics
* Human Resources Economics
 | * Consumer Services
* Retailing
* Stock-Keeping
* Ware-Housing
* Wholesaling
* Marketing
* Advertising
* Market Research
* Sales & Marketing
* Banking & Finance
* Business Finance
* Finance Theory
* Financial Management
* Investment Analysis
* Investment & Securities
* Accounting
* Auditing
* Book Keeping
* Tax Accounting
* Administration
* Logistic Management
* Management Skills
* Industrial Relations
* Quality Assurance
 | * Quality Management
* Recruitment
* Training Management
* Resources Management
	+ Intergrating Military Storage Resources
	+ Resources & Inventory Management
	+ Impact Of Military Culture & Productivity
	+ Support Resources Deployment
	+ Family Development & Resources
	+ Management
	+ Enterpreneur Affair
* Business Management
 |
| * Human Resource Management
* Organisational Theory & Behaviour
* Purchasing, Procurement & Contracts
* Personnel Administration
* Personnel Management
* Business Administration
* Employment Management
* Performance appraisal
* Supply Chain Management
 |

**Language Centre (PB)**

|  |  |
| --- | --- |
| **NEC CODE** | **FIELD OF STUDY** |
| 140 (Teacher training and education sciences) | * Education Technology
* Practical Pedagogical Courses
* Teacher Education
* Teacher Training
* Education Sciences
* Curriculum Development (Theory)
 | * Educational Assessment, Testing and Measurement
* Educational Evaluation and Research
* Pedagogical Sciences (Education)
* Class Teacher Training
* Elementary Teacher Training
* Secondary Teaching

Teacher Training, Theoretical Subjects eg. English, Mathematics and History |

**Academy of Defence Fitness (AKP)**

|  |  |
| --- | --- |
| **NEC CODE** | **FIELD OF STUDY** |
| 810 (Personal services) | * Sport Coach Education
* Sport Coaching Performance
* Sport Coaching Technology
* Sport Exercise Physiology
* Sport Biomechanics
* Motor Learning and skill acquisition
* Physical Conditioning
* Sport Psychology
 | * Sport Coaching Management
* Sport Technology
* Sport Biomechanics
* Sport Nutrition and Performance
* Physical Training in Sport
* Motor Learning and skill acquisition

Sport Management |