

Sample of Employment Contract – must be in color

DULY STAMPED
BY LHDN
(Validity within
3 months)

EMPLOYMENT CONTRACT

<<COMPANY LETTERHEAD>>

<<Date: Current Date>>

To : Applicant's Name
Passport No.

We are pleased to offer your employment with <Company name> & <Company No.> as details below:

Duration of Employment :

Designation :

***Dual position is not allowed. E.g.: Director and Technical Manager**

***Not more than 40 characters including space**

Monthly Basic Salary (Ringgit Malaysia Only):

Signature of Employer

Name:

Designation:

(Company stamp)

*** Do not sign "on behalf"**

ACCEPTANCE BY

I <Applicant's name> & <Passport No.> hereby accept and fully understand the terms and conditions in the contract as stipulated by the company.

Signature of Employee,

Name:

Passport No:

*** Signature must be similar as per the passport**

Note: Please be informed that employment contracts in different format is acceptable but must include all the required information as per sample.